



# Commonwealth Healthcare Corporation

Commonwealth of the Northern Mariana Islands

1178 Hinemlu' St. Garapan, Saipan, MP 96950



## HUMAN RESOURCES

***\*Reannouncement\****

### **EXAMINATION ANNOUNCEMENT NO. 26-034**

|                   |                                                                                                                                                                                                           |               |                          |
|-------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|--------------------------|
| POSITION:         | <b>Breastfeeding Peer Support Worker</b>                                                                                                                                                                  | OPENING DATE: | <b><u>07/16/2026</u></b> |
| NO. OF VACANCIES: | <b>1</b>                                                                                                                                                                                                  | CLOSING DATE: | <b><u>07/29/2026</u></b> |
| SALARY:           | <b>\$19,866.08 P/A</b>                                                                                                                                                                                    |               |                          |
| PAY LEVEL:        | <b>02/01</b>                                                                                                                                                                                              |               |                          |
| LOCATION:         | <i>The salary given will be determined by the qualifications of the appointee.</i><br>Women, Infants, & Children (WIC) Program, Population Health Services<br>Commonwealth Healthcare Corporation, Saipan |               |                          |

#### **NATURE OF WORK:**

Under the direct administrative and general supervision of the Program Specialist within the WIC Program, Maternal, Infant, Child & Adolescent Health Programs, Commonwealth Healthcare Corporation, the incumbent is responsible to promote health within a community by assisting individuals to adopt healthy behaviors by providing mother-to-mother support of basic breastfeeding information and encouragement to WIC's pregnant and breastfeeding mothers. Serve as an advocate for the health needs of individuals by assisting community residents in effectively communicating with healthcare providers or social service agencies. Act as liaison or advocate and implement programs that promote, maintain, and improve individual and overall community health. May collect data to help identify community health needs.

#### **DUTIES:**

##### **1. Participant Support**

- Attends breastfeeding training classes to become a peer support worker.
- Receives caseload of WIC mothers and make routine periodic contacts with all mothers assigned.
- Gives basic breastfeeding information support to new mothers, including telling them about the benefits of breastfeeding, overcoming common barriers, and getting a good start with breastfeeding. Will also help mothers prevent and handle common breastfeeding concerns.
- Counsels WIC pregnant and breastfeeding mothers by telephone, home visits and/or hospital visits at schedule intervals determined by the local WIC program.
- May counsel women in the WIC clinic.
- Is available outside of the WIC clinic and the usual 8 to 5 working schedule to new mothers who are having breastfeeding problems.
- Respects each mother by keeping their information strictly confidential.
- Keeps accurate records of all contacts made with WIC mothers.
- May assist WIC staff in promoting breastfeeding peer support services through special projects and duties as assigned.

##### **2. Referrals/Outreach**

- Refers mothers, according to clinic-established protocols, to:
  - WIC nutritionist or breastfeeding services specialist
  - Lactation Consultant
  - Mother's physician or nurse
  - Public health and social services in the community

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CHCC is an equal opportunity employer. We consider all applicants for all positions without regard to race, color, religion, sex, disability, age, mental or veteran status, the presence of a non-job-related medical condition or disability, or any legal protected status.

- Attend community meetings or health fairs to understand community issues or build relationships with community members.
- Performs WIC related travel, which includes, but not limited to Tinian and Rota.

### **3. Professional Development**

- Participates in professional development, meetings, trainings and conference pertinent to the program.
- Maintains Breastfeeding Boot Camp certification as required by the program.

### **4. Other**

- Performs other related duties as assigned.

## **QUALIFICATION REQUIREMENTS:**

**Education:** High School Diploma, General Education Development (GED), Advanced Development Institute (ADI), or Adult Basic Education (ABE).

**Experience:** Two (2) years of related or equivalent experience in counseling, health education, home visit, and care coordination and must have lived-experience with breastfeeding. Experience working with different ethnic/cultural individual groups.

**Licenses/Certifications:** Must complete certifications from the internal WIC Competent Professional Authority (CPA) and Certified Lactation Counselor (CLC) training or a comparable intensive breastfeeding course (i.e., Breastfeeding Bootcamp – Certified Breastfeeding Authority (CBA) within six (6) months of appointment.

## **KNOWLEDGE/SKILL/ABILITY:**

- Participant advocacy experience.
- English Language — Knowledge of the structure and content of the English language including the meaning and spelling of words, rules of composition, and grammar.
- Customer and Personal Service — Knowledge of principles and processes for providing customer and personal services. This includes customer needs assessment, meeting quality standards for services, and evaluation of customer satisfaction.
- Active Listening- Giving full attention to what other people are saying, taking time to understand the points being made, asking questions as appropriate, and not interrupting at inappropriate times.
- Social Perceptiveness-Being aware of others' reaction and understanding why they react as they do.
- Speaking-Talking to others to convey information effectively.
- Writing-Communicating effectively in writing as appropriate for the needs of the audience.
- Service Orientation-Actively looking for ways to help people.
- Active Learning-Understanding the implications of new information for both current and future problem-solving and decision-making.
- Judgment and Decision Making-considering the relative cost and benefits of potential actions to choose the most appropriate one.
- Learning Strategies-Selecting and using training/instructional methods and procedures appropriate for the situation when learning or teaching new things.
- Monitoring/Assessing performance of yourself, other individuals or organizations to make improvements or take corrective action.
- Deductive Reasoning — The ability to apply general rules to specific problems to produce answers that make sense.
- Oral Comprehension — The ability to listen to and understand information and ideas presented through spoken words and sentences.
- Oral Expression — The ability to communicate information and ideas in speaking so others will understand.
- Problem Sensitivity — The ability to tell when something is wrong or is likely to go wrong. It does not involve solving the problem, only recognizing that there is a problem.

## **CONDITIONAL REQUIREMENTS:**

Employment is contingent upon successful clearing of pre-employment health screening and drug screening in accordance with CHCC policy.

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**OTHERS:**

This position is a Full-Time employment status and requires at least 40 hours per week. This position is “**Non-Exempt**” or is eligible to receive overtime compensation pursuant to the Fair Labor Standards Act (FLSA) of 1938 Federal Law. Regular operating hours of the Commonwealth Healthcare Corporation will be Monday to Friday from 7:30am to 4:30pm. This work schedule however is subject to change with or without notice based on the Employer’s business requirement and/or by the demands of the employee’s job. This position is paid on a bi-weekly basis (2-week period). CHCC adheres to all applicable deductions such as C.N.M.I. Tax, Federal Tax, Medicare and Social Security; subject to funding availability through federal funds awarded to the *CNMI WIC Program*, not to exceed 09/30/2026.

***Note(s):***

- *Three-fourths 20 CFR 655, Subpart E: “Workers will be offered employment for a total number of work hours equal to at least three fourths of the workdays of the total period that begins with the first workday after the arrival of the worker at the place of employment or the advertised contractual first date of need, whichever is later, and ends on the expiration date specified in the work contract or in its extensions, if any.”*
- *Employer-Provided Items 655.423(k): Requires Employer provide to the worker, without charge or deposit charge, all tools, supplies and equipment required to perform the duties assigned.*

**INTERESTED PERSONS SHOULD SEND THEIR CURRENT APPLICATION FORMS TO:**

Office of Human Resources

Commonwealth Healthcare Corporation

1178 Hinemlu’ St., Garapan, Saipan, MP, 96950

Operation Hours: Monday Through Friday 7:30 AM – 4:30 PM and CLOSED on weekends/holidays.

*Employment Application Forms will be available 24/7 at the employer’s hospital facility’s Main Cashier Office (entrance/exit point for all)*

E-mail: [apply@chcc.health](mailto:apply@chcc.health)

Direct Line: (670) 236-8951/ ext. 3410/3427/3416

Trunk Line: (670) 234-8950 ext. 3416/3427/3410

Fax Line: (670) 233-8756

07/16/2026 tcs

***Note:*** *Education and training claimed in Employment Application must be substantiated by diploma, certificate or license. Failure to provide complete application form or the required documents will result in automatic disqualification.*